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CITY OF MUSCATINE

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Community Foundation of Greater Muscatine

Address: 215 W Mississippi Drive

Telephone Number: 563-264-3863

E-mail Address: info@givinggreater.org

2. Type of event that is planned:

Neighborhood block party to kickoff the Ignite Vitality: Mulberry project. The goal of the event is to engage neighborhood residents, collect some feedback about the project, provide community resources and services, and provide a free, fun, family-friendly event.

3. Proposed location:

701 Orange St, both inside and outside (private property). Requesting Orange Street from 7th to 8th streets to be closed for the duration of the event.

4. Date(s)/Time(s): Sunday April 21, 2024, 12-2pm

5. Expected length of use: 2 hours for the event, plus 1 hour before and after for setup/cleanup

6. Expected size of group: 175

7. Names of any person or persons in charge of the proposed use at the specified location:

Lynsey Krusie, Moriah Ellis

Address(es): 215 W Mississippi Drive

Telephone Number(s): 563-264-3863

E-mail Address(es): lkrusie@givinggreater.org, mellis@givinggreater.org

8. Names and addresses of any persons to be featured as entertainers or speakers:

Tony Loconsole (emcee)

9. List mechanical or electronic equipment to be used:

Bounce house, sound system

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

1 gator, City owned & operated by a City employee

11. Number and types of animals to be used:

K-9 unit dog

12. A description of any sound amplification to be used:

Speakers playing music outside, existing sound system inside

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

10-20 volunteers

14. All plans for the provision of security:

Volunteers stationed around the event, both inside and outside. MPD will be in attendance to engage with attendees.

15. Beer or wine consumption? Yes _____ No

16. Describe any items to be sold or distributed:

Free food will be available. Nothing will be sold, but the event will include free items such as bicycle raffles, drawstring bags, informational fliers, other freebies from local organizations.

17. Is water connection requested: Yes _____ No

18. Is electricity requested: Yes _____ No

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No

If yes, please attach.

If no, please explain:

The event is mostly taking place on private property.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Morgan Ellis, CF6M
Authorized Representative

8/12/24
Date








Use of Clty Property Signature Form


Final Audit Report


2024-03-21

Created:	2024-03-20
By:	Cinda Hilger (chilger@muscatineioda.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA23VzOUKXMIaS4WOMNzsoq2j-PIBHLFZp


"Use of Clty Property Signature Form" History


-  Document created by Cinda Hilger (chilger@muscatineioda.gov)
2024-03-20 - 3:05:52 PM GMT- IP address: 66.207.26.35
-  Document emailed to Jodi Royal-Goodwin (jroyal-goodwin@muscatineioda.gov) for signature
2024-03-20 - 3:06:10 PM GMT
-  Email viewed by Jodi Royal-Goodwin (jroyal-goodwin@muscatineioda.gov)
2024-03-20 - 3:13:00 PM GMT- IP address: 74.125.212.66
-  Document e-signed by Jodi Royal-Goodwin (jroyal-goodwin@muscatineioda.gov)
Signature Date: 2024-03-20 - 3:13:18 PM GMT - Time Source: server- IP address: 66.207.26.35
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-  Signer bstineman@muscatineioda.gov entered name at signing as Brian Stineman
2024-03-21 - 1:25:05 PM GMT- IP address: 174.192.139.177
-  Document e-signed by Brian Stineman (bstineman@muscatineioda.gov)
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-  Signer akies@muscatineioda.gov entered name at signing as A.R. Kies
2024-03-21 - 1:47:04 PM GMT- IP address: 66.207.26.35


 Document e-signed by A.R. Kies (akies@muscatine Iowa.gov)
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 Signer jewers@muscatine Iowa.gov entered name at signing as Jerry Ewers
2024-03-21 - 2:26:50 PM GMT- IP address: 66.207.26.35


 Document e-signed by Jerry Ewers (jewers@muscatine Iowa.gov)
Signature Date: 2024-03-21 - 2:26:52 PM GMT - Time Source: server- IP address: 66.207.26.35


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2024-03-21 - 2:55:40 PM GMT- IP address: 74.125.212.67


 Signer rklimes@muscatine Iowa.gov entered name at signing as Richard Klimes
2024-03-21 - 3:03:00 PM GMT- IP address: 66.207.26.35

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2024-03-21 - 3:03:04 PM GMT

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2024-03-21 - 11:44:11 PM GMT- IP address: 74.125.212.66

 Document e-signed by Carol Webb (cwebb@muscatine Iowa.gov)
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 Agreement completed.
2024-03-21 - 11:44:39 PM GMT